



STATE OF WASHINGTON
DEPARTMENT OF COMMUNITY,
TRADE AND ECONOMIC DEVELOPMENT
128 – 10th Avenue SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000

Growth Management Services GMA Update Grant For Jurisdictions with a December 1, 2004 Deadline per RCW 36.70A.130

Grant Application Overview

This is information for local governments applying for a Growth Management Services grant to assist with meeting the requirements of RCW 36.70A.130. Grant materials may be downloaded from Growth Management Service's Web site at <http://www.oed.wa.gov/growth>. If you have any questions regarding this grant program, please contact Ike Nwankwo at (360) 725-3056 or iken@cted.wa.gov.

Who may apply for this grant?

Clallam, Clark, Jefferson, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties and the cities within them. Those local governments who have completed their update and have taken legislative action to comply with RCW 36.70A.130 prior to July 1, 2003 are ineligible for the reserved amount; however, these jurisdictions may apply for these funds to complete projects to implement their newly updated comprehensive plan. Local governments that have not adopted their initial comprehensive plan and implementing development regulations (including critical areas ordinances) and submitted them to CTED per RCW 36.70A.106 are not eligible to receive these funds, but may qualify for other Growth Management Services grants that will be announced later.

Will joint applications be accepted?

Joint applications from two or more jurisdictions will be accepted by CTED. A single local government will need to be designated as the grant recipient. All communication on the grant contract will be conducted through the grant recipient.

What is the grant amount?

Your jurisdiction's grant amount is reserved and stated in the cover letter accompanying this packet. The amount was determined for cities and counties based on the level of required GMA responsibilities and the population of the jurisdiction. If this is a joint application, the lead jurisdiction will receive the combined total of the reserved amounts.

What is the contract period for the grant?

The contract period for the grant will be from July 1, 2003, to December 31, 2004. Except for the close out report, all work on this grant will need to be completed by December 1, 2004.

What activities may be funded by this grant?

This grant can be used to cover most activities related to updating comprehensive plans and development regulations per the requirements of RCW 36.70A.130. Examples of eligible expenditures include, but are not limited to, staff time, consultant contracts, costs of providing public notice, printing, and copying. Eligible costs must be incurred during the grant period. This grant may not be used to make capital purchases or to repay debt.

What is needed to apply?

Two items are needed to apply. First of these is a completed grant application. The second item is a letter from the mayor (for cities and towns), the county executive, or the chair of the county commission supporting the work to be done as funded by this grant. If this is a joint application, a letter will be needed from each of the jurisdictions involved. Alternately, a single letter signed by all jurisdictions will be accepted.

Is an electronic version of the grant application available?

Grant materials are available to be downloaded at <http://www.ocd.wa.gov/growth>. In the future, the required status and close out report forms will also be available at this location.

When are grant applications due to CTED?

Grant applications are due to CTED no later than 5 p.m., September 30, 2003.

How should grant applications be submitted to CTED?

Applications may be delivered to CTED in one of three ways. Only one application needs to be sent.

- 1) Electronic versions of the application may be sent to CTED at the following email address: *gmsgrants@cted.wa.gov*.
- 2) Applications may be mailed to CTED at the following address:

ATTN: Matt Ojennus
Washington State Department of Community, Trade and
Economic Development
Growth Management Services
Post Office Box 42525
Olympia, Washington 98504-2525

- 3) If the application is being delivered by hand or one of the private express delivery companies, our physical address is:

ATTN: Matt Ojennus
Washington State Department of Community, Trade and
Economic Development
Growth Management Services
906 Columbia Street Southwest
Olympia, Washington 98501

No applications will be accepted after 5 p.m., September 30, 2003.

When will CTED award these grants?

CTED will award these grants as soon as possible after receiving a completed application. Contracts will be sent to local governments starting September 1, 2003. It is our intent to have sent contracts to all applicants by October 31, 2003. CTED reserves the right to request modifications to the proposals prior to awarding the grant. If CTED and the local government cannot come to agreement on the grant, CTED will notify the local government that the reserved amount has been rescinded by October 31, 2003.